



FACSIMILE MESSAGE

(AMFN USE ONLY)
AMFN MESSAGE NO.

070031

DATE
03 JANUARY 2007

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MUST BE TYPED!

TO:

ALL UNITS

FAX NO.

FROM: (INCLUDE TITLE & OFFICE)

Bradford L. Woods
Commander
Personnel Division

CONTACT TELEPHONE NO.
0340 5-5300

FAX NO.
5-6945

MESSAGE

RETIREMENT STARS

Sworn members who are approaching retirement and who will be issued a retirement star, have the option of requesting a 1955 design retirement star or a 2002 design retirement star. The 2002 design star comes with the member's star number engraved. (See page 2 for a photo.)

A member who would like the 2002 design retirement star and who has submitted the requisite PAR form and Exit Interview should contact the Personnel Division, Administrative Section. We cannot order retired stars unless the appropriate retirement paperwork has been submitted.

Requests for the 2002 design retirement star should be made at least two weeks prior to the effective date of the retirement as each star is individually ordered. No advance notice is required for members seeking the 1955 design retirement star as those are in stock at the Personnel Division.

For more information or to place an order, contact the Personnel Division, Administrative Section at citynet 5-5300 or pax 0340.

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Cmdr. B. Woods

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