

CLASS TITLE: Extradition Officer

CHARACTERISTICS OF THE CLASS: Under general supervision, enforces state laws and City ordinances, maintains order, prevents crime, makes arrests, and performs specialized work as an Extradition Officer; and performs related duties as required.

EXAMPLES OF DUTIES: Acts as a liaison between the Police Department, the State's Attorney Office, the Office of the Governor and other agencies involved in extradition procedures; prepares or supervises the preparation of fugitive warrants, court documents and complaints to facilitate the extradition of fugitives; notifies the foreign jurisdiction when the fugitive can be extradited; prepares the required court documents, fugitive warrants, complaints, police reports, records and photographs to facilitate the extradition; directs the police personnel effecting the return of a fugitive to the City's jurisdiction; arranges proper transportation for police personnel and the fugitive.

DESIRABLE MINIMUM QUALIFICATIONS:

Training and Experience. Career Service status as a Police Officer with the Chicago Police Department supplemented by two years of experience in law enforcement work.

Knowledge, Abilities and Skill. Considerable knowledge of streets and routes in the City of Chicago. Considerable knowledge of the rights of prisoners and regulations of making arrests. Considerable knowledge of extradition laws. Considerable knowledge of police operational techniques. Considerable knowledge of departmental rules and regulations.

Ability to observe situations analytically and objectively. Ability to react quickly and calmly in emergencies. Ability to communicate effectively both orally and in writing. Ability to handle situations firmly, courteously, tactfully and impartially. Ability to understand and carry out oral and written instructions. Ability to perform work requiring good physical condition.

Considerable skill in the application of modern principles and practices utilized in police work. Considerable skill in evaluating situations and making decisions.

November, 1991