



DEPARTMENT NOTICE

DATE OF ISSUE

31 March 1971

EXPIRATION DATE

1 April 1972

NO.

71-28

SUBJECT

CITY OF CHICAGO FLAG SHOULDER PATCH,
ISSUANCE OF

DISTRI-
BUTION

A

AMENDS

REFERENCE

General Order 68-16L

RECEIPTS

I. PURPOSE

This notice informs members that supplies of the new City of Chicago Shoulder Patch emblem have been received and will be distributed to the units beginning the first week of April 1971.

II. PROCEDURE

- A. Units will be supplied with an initial distribution of emblems, sufficient to provide 5 emblems to each of the sworn personnel assigned to their unit. Members are authorized to wear the emblems effective upon receipt. All members will be required to wear the emblems by 1 May 1971.
- B. A printed listing, in duplicate, of assigned members by unit will be delivered with the emblems. This listing will be used as the control sheet for distribution purposes.
- C. In the event that a member's name does not appear on the listing because of transfer, unit commanders will enter the name on the listing.
- D. Upon receiving his supply of emblems, the member will sign his name on the listing in the space provided, attesting to his receipt of the emblems.
- E. Upon completion of the distribution, units will return the original copy of the listing and all excess emblems to the Equipment and Supplies Section. The duplicate listing will be retained in unit files for a period of 6 months and then destroyed.

Authenticated by:

James B. Conlisk, Jr.
Superintendent of Police