



ADDENDUM TO:
General Order 09-02

DATE OF ISSUE

26 January 2009

EFFECTIVE DATE

27 January 2009

NO.

1

SUBJECT

ORGANIZATION AND FUNCTIONS OF THE OFFICE OF THE SUPERINTENDENT

DISTRI-
BUTION

A*

RESCINDS

I. PURPOSE

This addendum establishes the organization and functions of the Office of the Superintendent.

II. ORGANIZATIONAL AND FUNCTIONAL UNITS

A. Chief of Staff

The Chief of Staff to the Superintendent performs tasks at the direction of the Superintendent, recommending new policies and coordinating the timely implementation of policy.

B. CAPS Implementation Office

The CAPS Implementation Office is commanded by a director who coordinates activities with the Chief, CAPS Project Office. This office communicates with all City departments ensuring coordination of City services as they apply to the Chicago Alternative Policing Strategy (CAPS) program and organizes community residents in furtherance of CAPS-related initiatives.

C. CAPS Project Office

The CAPS Project Office is commanded by a chief who reports directly to the Superintendent. This office evaluates and makes recommendations to improve and enhance all aspects of CAPS.

The CAPS Project Office includes the following units:

1. Neighborhood Relations Division

The Neighborhood Relations Division is commanded by a commander who reports directly to the Chief, CAPS Project Office. This division coordinates promotional and special awareness events; advises on Department compliance with the federal accessibility mandates; receives and services nonemergency Telecommunication Device for the Deaf (TDD) calls during regular business hours; provides crime prevention information to the public; administers and coordinates training of Departmental personnel for youth instructional programs such as the GREAT, DARE, and the Officer Friendly Programs; provides, on a twenty-four-hour basis, assistance to sworn members and/or their families when members are killed or seriously injured; and collects statistical data on racial-, religious-, nationalistic-, and sexual-orientation-related hate-crime incidents.

2. Domestic Violence Section

The Domestic Violence Office is commanded by a commanding officer who reports directly to the Chief, CAPS Project Office. This section is charged with improving the Department's response to domestic violence.

3. Senior Citizen Services Section

The Senior Citizen Services Section is commanded by a commanding officer who reports directly to the Chief, CAPS Project Office. This

section is responsible for facilitating and coordinating law-enforcement services provided to the senior-citizen community.

D. Special Events and Liaison Section

The Special Events and Liaison Section is commanded by a commander who reports directly to the Superintendent. This section is responsible for planning police coverage at public gatherings and maintaining liaison with other municipal departments as well as federal and state law enforcement agencies.

E. General Counsel to the Superintendent

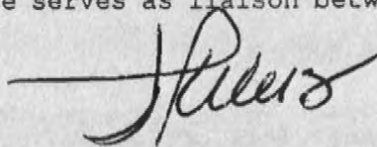
The General Counsel to the Superintendent advises the Superintendent about legal and legislative matters and various labor agreements as they relate to the administration of the Department and serves as the liaison between the Department, legislative bodies, and other agencies.

Management and Labor Affairs Section

The Management and Labor Affairs Section is commanded by a commander who reports directly to the General Counsel to the Superintendent. This section is responsible for Departmental activities specifically related to the various labor agreements.

F. Office of News Affairs

The Office of News Affairs is commanded by a director who reports directly to the Superintendent. This office serves as liaison between the Department and the news media.



Superintendent of Police

08-028 DK

*Additional 100 copies each to the Research and Development Division and the Education and Training Division

© Chicago Police Department, January 2009