



GENERAL ORDER

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21 March 1969

NO.

69-11 A

SUBJECT

CADETS

DISTRI-BUTION

B

AMENDS

REFERENCE

RESCINDS

General Order 64-18

RESCINDED by G. 72-10

I. PURPOSE

This order:

- A. outlines the Cadet Program.
- B. details the functions and responsibilities of the Cadet Coordinator.
- C. details the functions and responsibilities of cadets.
- D. details specific responsibilities of commanding and supervising officers.

II. CADET PROGRAM

- A. The Cadet Program has been established to afford qualified young men the opportunity to affiliate themselves with the Chicago Police Department prior to reaching the eligible age for appointment as a police officer. The program is designed to attract men of outstanding ability, to make effective use of their services in a supplementary police capacity, and to encourage their interest and enthusiasm for a law enforcement career. During his period of employment, the cadet is required to improve his competency through enrollment in college courses in pursuit of a degree, through his on-the-job training, and by means of Departmental training programs.
- B. Cadets are exempt personnel and are recruited, screened, and appointed directly by the Department.
- C. Cadets are not authorized to exercise any police powers.
- D. Vacation, holiday, sick leave, and on-duty injury policies for cadets are the same as those established for civilian employees.

III. CADET COORDINATOR

The Cadet Coordinator will function under the command of the Director of Personnel and will administer the Cadet Program by:

- A. supervising the recruiting and screening of cadet applicants.
- B. periodically visiting units to which cadets are assigned or detailed in order to review their duties and maintain contact with commanders and supervisors.
- C. insuring that cadets are being utilized and trained in conformance with established policy.
- D. counseling cadets on their work performance, educational pursuits, career plans, or personal problems. The Cadet Coordinator will, when necessary, take steps to rectify troubling situations.
- E. assisting any supervisor in the investigation of complaints against a cadet. Except for failure to maintain academic standards, disciplinary actions will normally originate in and be investigated by the unit to which a cadet is assigned or detailed.
- F. supervising mandatory rotation of cadets with consideration given to the geographic location of the cadet's home, school, and assignment. Any request for deviation from this rotation policy will be reviewed by the Cadet Coordinator and recommendations submitted to the Director of Personnel.
- G. maintaining academic records, reviewing final term grades, academic grades, and supervising probationary periods for those not maintaining academic standards established by the Department.