



GENERAL ORDER

DATE OF ISSUE

13 February 1976

EFFECTIVE DATE

15 February 1976

NO.

73-3A

SUBJECT

ORGANIZATION AND FUNCTIONS OF THE BUREAU OF INVESTIGATIVE SERVICES

DISTRI-BUTION

B

AMENDS

General Order 73-3

RELATED DIRECTIVES

General Orders 71-20, 72-14, 72-22, 73-3, 75-9
Department Special Orders 71-24, 74-6, 76-2

RESCINDS

RESCINDED

by S.O. 76-17A

I. PURPOSE

This amendment:

- A. reorganizes the Auto Theft Section of the Criminal Investigation Division. This reorganization has been designed to minimize duplication of effort by requiring a more active role in auto theft investigation by all units within the Department.
- B. establishes a Central Auto Theft Unit at Area Center 4.
- C. discontinues operations of the Auto Theft Units located at Area Centers 1, 2, 3, 5, and 6.
- D. establishes new operational procedures relating to the thefts of autos and related offenses.
- E. expands the operation of the Auto Theft Review Unit; hours of operation will be from 0800 to 2400 hours.
- F. discontinues use of the following forms:
 - 1. Vehicle Theft Case Report CPD-11.412 (Rev. 7/73).
 - 2. Recovered Vehicle Supplementary Report CPD-11.409 (Rev. 7/73).
- G. institutes the use of:
 - 1. Vehicle Theft Case Report CPD-11.412 (Rev. 11/75).
 - 2. Recovered Vehicle Supplementary Report CPD-11.409 (Rev. 11/75).

All investigations relating to the theft or recovery of motor vehicles will be reported on these revised forms.

II. THE AUTO THEFT SECTION WILL HAVE THE FOLLOWING PRIMARY RESPONSIBILITIES:

- A. Suppression of major auto theft rings.
- B. Identification and apprehension of professional auto thieves.
- C. Follow-up investigation in cases where offender(s) are known but are not in custody, or where circumstances indicate evidence of professional theft activity.
- D. Administrative review of Vehicle Theft and Vehicle Recovery Supplementary Reports generated by Department members.
- E. Surveillance of salvage yards, garages, and other locations frequented by known auto thieves.
- F. Inspection of auto dealerships.
- G. Collection, analysis, and dissemination of information relating to theft activity.
- H. Development and implementation of training programs that increase the Department's overall efficiency in detecting stolen automobiles and apprehending auto thieves.
- I. Follow-up investigation of auto thefts occurring in Chicago where the offender is arrested by an outside law enforcement agency.
- J. Liaison with other law enforcement agencies in cooperative efforts relating to auto theft activity.
- K. Ensuring the accuracy and integrity of all identifying data concerning stolen autos entered into local, regional and national files.

III. DISTRICT AND UNIT COMMANDERS' RESPONSIBILITIES

District and Unit Commanders are responsible for ensuring that the procedures established in this order are followed.

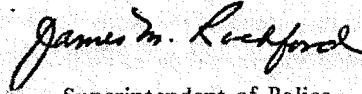
IV. PROCEDURES

- A. Auto theft investigators will be assigned to arrest investigations only under the following circumstances:
 - 1. Circumstances of the arrest indicate an organized criminal activity.
 - 2. The arrestee is a known professional or has an extensive past history of involvement in auto theft or stripping activity.
 - 3. The arrest involves the theft of more than one vehicle.
 - 4. The arrest involves false, forged, or altered ownership or registration documents.
 - 5. A supervisor of the arresting officer(s) feels extenuating circumstances require that an investigator be assigned.

- B. In all arrest situations, arresting officers must notify the Central Auto Theft Unit, PAX 9-4224-5-6 or BELL 8254. The Central Auto Theft Unit will offer guidance in the placing of charges against arrestees.
- C. When an investigator is not assigned to an arrest investigation, the completion of all required reports and court papers is the responsibility of the arresting officer(s).
- D. Follow-up investigation of incidents of thefts of auto accessories, drivers licenses, and vehicle licenses will be the responsibility of the General Assignment Section.
- E. Existing procedures regarding the theft of hub caps are not altered by this directive.
- F. In conformance with the provisions of General Order 75-9, preliminary investigators will refrain from discussing with a complainant the nature of any follow-up investigation to be conducted by any unit of the Department.

V. RESPONSIBILITY OF SUPERVISORY PERSONNEL

In arrest situations where an investigator is not assigned, supervisors will ensure that all appropriate reports and court papers submitted by subordinates are properly filled out, and that patrol units return to service without unnecessary delay.


Superintendent of Police